



Atlantic County Improvement Authority

600 Aviation Boulevard • Egg Harbor Township, NJ 08234

Phone: 609-343-2390 Fax: 609-343-2188

Timothy D. Edmunds, P.E.
Executive Director

MINUTES OF THE BOARD MEETING

Thursday, April 13, 2023

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY

600 Aviation Research Blvd

Egg Harbor Township, NJ 08234

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Roy Foster, at 4:03 p.m. The Board of Commissioners held their public meetings as designated below both in-person and via Zoom conference on April 13, 2023, at the "Thunder Room" located on the first floor of Building 3, National Aerospace Research & Technology Park, 600 Aviation Research Boulevard, Egg Harbor Township, New Jersey.

Zoom Meeting Time: April 13, 2023, 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting at the following link:

<https://zoom.us/j/93162462938?pwd=bUVBK0xVQ2xPN3hmUlBuWUhhadDdtUT09>

Meeting ID: 931 6246 2938

Passcode: 145500

Or Dial by your location +1 929 205 6099 US (New York)

COMMISSIONERS PARTICIPATING IN THE MEETING

Roy Foster, Chairperson; Robert J. Tarby, Sr, Vice Chairperson; Edwin G. Blake, Secretary; Rev. Milton Hendricks, Assistant Secretary; Don Guardian, Commissioner, Robert Gross, Commissioner; and Joseph J. Giraldo, Commissioner.

India Still, Commissioner and Ann Davis, Treasurer; were unable to attend.

STAFF PARTICIPATING IN THE MEETING

Timothy D. Edmunds, Executive Director; Edward Perkins, Director of Projects; Robert McGuigan, Director of Community Development and Jessica Parada, Financial Specialist.

OTHERS IN ATTENDANCE

Randolph C. Lafferty, Esquire, Cooper Levenson and Bonnie Lindaw, Atlantic County Treasurer.

I. OPENING STATEMENT AND ROLL CALL

Mr. Foster read the Notice of Public Meeting and the roll was called.

II. MINUTES

A. Minutes of the March 9th, 2023, Regular Board Meeting Attachment #1

The Board was asked to approve the Minutes of the March 9th, 2023, Regular Board Meeting as presented or as corrected.

A motion was made by Mr. Giraldo and seconded by Mr. Gross to approve the Minutes of the March 9th, 2023, Regular Board Meeting. By a roll-call vote of 7-0-0, the Minutes were approved.

III. FINANCIAL REPORT

A. Financial Report from January 2023 Attachment #2

The Board was presented a preliminary Financial Report of February and was requested to approve by resolution, the expenditures contained therein.

A motion was made by Mr. Giraldo and seconded by Mr. Blake, to approve the expenditures contained therein. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

IV. EXECUTIVE DIRECTOR'S REPORT

- A.** There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

V. ADMINISTRATION

A. Claimant Certification Policy Attachment #3

The Board was asked to authorize the Executive Director to adopt a new policy for Claimant Certification.

Mr. Tarby and Mr. Lafferty requested that the Executive Director confirm with our insurance carrier the acceptability of eliminating the purchase order process.

A motion was made by Mr. Blake and seconded by Mr. Giraldo, to approve the expenditures contained therein. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

IV. PROJECT MANAGEMENT

A. Demolition Contractor Pool Attachment #4

The Board was asked to adopt resolution appointing a pool of qualified contractors for emergency demolitions for the Atlantic City Demolition Program.

A motion was made by Rev. Hendricks and seconded by Mr. Gross. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

B. Atlantic City Demolitions

Under the Shared Services Demolition Project Management Agreement with the City of Atlantic City, the Authority received responses to its advertisement for bids for certain properties on April 7th, 2023, and staff recommends awards as follows:

1) 113 N. Congress Avenue Attachment #5

The Board was asked to authorize a contract with American Demolition Corp. for the demolition of 113 N. Congress Avenue in the City of Atlantic City for an amount not to exceed \$49,280.00.

A motion was made by Mr. Tarby and seconded by Mr. Giraldo. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

2) 36 N. Maryland Avenue Attachment #6

The Board was asked to authorize a contract with Neris Construction. for the demolition of 36 N. Maryland Avenue in the City of Atlantic City for an amount not to exceed \$102,417.00.

A motion was made by Mr. Tarby and seconded by Mr. Giraldo. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

3) 901 Michigan Avenue Attachment #7

The Board was asked to authorize a contract with Pineland Construction, LLC. for the demolition of 901 Michigan Avenue in the City of Atlantic City for an amount not to exceed \$26,070.00.

A motion was made by Mr. Tarby and seconded by Mr. Giraldo. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

4) 912 N. Michigan Avenue Attachment #8

The Board was asked to authorize a contract with Neris Construction for the demolition of 912 N. Michigan Avenue in the City of Atlantic City for an amount not to exceed \$66,332.00.

A motion was made by Mr. Tarby and seconded by Mr. Giraldo. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

5) 110 Raleigh Avenue Attachment #9

The Board was asked to authorize a contract with American Demolition Corp. for the Demolition of 110 N. Raleigh Avenue in the City of Atlantic City for an amount not to exceed \$8,580.00.

A motion was made by Mr. Tarby and seconded by Mr. Giraldo. By a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

V. COMMUNITY DEVELOPMENT

A. Benevate, Inc. (d/b/a Neighborly Software) Attachment #10

The Board was asked to authorize the Executive Director to execute an agreement with Benevate, Inc. for the purchase of Neighborly Software.
A motion was made by Mr. Gross and seconded by Mr. Giraldo a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

B. LEW Environmental

Attachment #11

The Board was asked to authorize the Executive Director to execute an agreement with LEW Environmental for the municipal wide lead-based paint inspections program.

A motion was made by Mr. Blake and seconded by Mr. Giraldo a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

VI. GOLF OPERATIONS

A. Grounds Supplies Award

Attachment #12

The Board was asked to authorize the purchase of certain fertilizers, pesticides, seed and other grounds supplies in amounts as needed in accordance with the bid responses and the recommendations of the Director of Golf and the Golf Course Superintendent in amounts not to exceed the respective approved Golf Course Budgets.

A motion was made by Mr. Giraldo and seconded by Mr. Gross a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

B. Variable Speed Pump Station

Attachment #13

The Board was asked to authorize the purchase of a Variable Speed Pump Station for the Brigantine Golf Course and a 5-year agreement to lease the pump station to the City of Brigantine.

A motion was made by Mr. Blake and seconded by Mr. Gross a roll-call vote of 7-0-0, the Board agreed to approve the resolution.

VII. EXECUTIVE SESSION - none

VIII. OTHER BUSINESS - none

IX. OPEN SESSION - none

X. ADJOURNMENT - none

Respectfully,



Edwin G. Blake
Secretary

MEMORANDUM

Date: April 14, 2023

To: Timothy D. Edmunds, Executive Director
Atlantic County Improvement Authority

From: Honorable Dennis Levinson
Atlantic County Executive

Re: Minutes of the Regular Board Meeting of the April 13, 2023.

I. The Minutes of the above-referenced meeting were submitted pursuant to N.J.S.A. 40:41A-37 et seq., on April 14, 2023.


- (a) X by the end of the fifth business day following the meeting.
- (b) _____ as soon as practicable following the meeting where emergency action has been taken.
- (c) _____ beyond the statutory period for submission.


II. I hereby return the Minutes of the above referenced meeting to the Authority and to the Board of Freeholders, on the date set forth above, which is:

- (a) X within ten days of delivery.
- (b) _____ within twenty-four (24) hours of delivery where the action taken at the meeting was deemed by the Authority to be in response to an emergency situation.

III. The following action is taken on the Minutes:

- (a) X Approved in all respects.
- (b) _____ Vetoed in all respects. A written explanation of the reasons for the veto is attached.
- (c) _____ Approved in part and vetoed in part. The specific items which are vetoed and a written explanation of the reasons for the veto or vetoes is attached.


Dennis Levinson
Atlantic County Executive

 4/14/2023
James Ferguson, Esquire
Approved as to Form & Entry

cc: Jim Ferguson, Atlantic County Counsel

ATTACHMENTS: _____ Minutes
 _____ Veto Message